



About Us

Founded in 1992, Nicolay Consulting Group (NCG) is a family owned benefits consultancy based out of San Francisco. NCG serves clients primarily in California and throughout the west region of the United States. NCG supports government, church and non-profit clients with the compliance, administration, design, funding, and reporting requirements related to the proactive maintenance of the pension and postretirement medical plans. We are proud to say that many of our clients have been clients since the founding of our firm.

NCG is looking to expand its team by hiring a Consulting Actuary focused primarily on pension plans. The ideal candidate will be a client-facing consultant with experience delivering funding and accounting results and consulting with clients on managing pension risk. We are looking for someone to contribute to the future growth of the company by being commercially focused and internally collaborative. Ideal candidates will have an entrepreneurial spirit and will proactively look for creative solutions for clients and prospects.

This is a hybrid role with the ability to work from home, or from the office in San Francisco.

Primary Responsibilities:

- Manage client relationships and serve as technical/subject matter expert and trusted advisor for clients
- Supervise and mentor junior staff
- Prepare and/or review actuarial valuations and financial reporting, cost projections, sensitivity analysis, and other ad-hoc consulting projects
- Consult effectively with clients on actuarial and administration issues as well as non-pension related issues that may arise.
- Effectively use applications, such as ProVal, and PensionSoft, as well as in-house software for valuing and administering pension plans.
- Develop and maintain a fluent and functional understanding of retirement laws and regulations, including federal and state laws such as ERISA and PEPPRA, and regulations promulgated by the IRS, FASB, and GASB.
- Maintain status as an Enrolled Actuary with the Internal Revenue Service (IRS) and maintain eligibility to issue Qualified Opinions as a US actuary.
- Contribute to NCG growth by being commercially focused and looking for opportunities to expand relationships with both current and prospective clients
- Local travel within California and periodic travel within the Western United States and ability to work as needed at NCG's corporate headquarters in San Francisco, California.



Qualifications:

- Minimum of 8 years of related experience
- ASA/FSA and EA required
- Strong working knowledge of Microsoft Word, Excel, and Outlook
- Strong analytical and quantitative reasoning skills
- Strong written and verbal communication skills
- Collaborative team member looking to improve the work environment, processes and client offerings

Preferred

- Located in San Francisco or California
- Experience with Church Plans or postretirement welfare plans
- Proficient in ProVal and/or PensionSoft
- Familiarity with GASB 67/68, GASB 74/75, and/or PEPR